



SHAHEED ZULFIQAR ALI BHUTTO MEDICAL UNIVERSITY

Request Form for Migration of Undergraduate Student

(DPT/AHS/Generic BSN)

The Registrar,
Shaheed Zulfiqar Ali Bhutto Medical University,
Islamabad.

I am an undergraduate student and my particulars are as under:

Program: _____

Name: _____ Father's Name: _____

CNIC: _____

Mobile: _____ Email: _____

Academic Data:

	Name of School/College	Period (from - to -)	Obtained Marks	Major Subjects
Matric/O-Level				
HSSC/A-Level				

Kindly allow me to migrate

From _____ to _____

Reason being _____

Signature _____ Date: _____

I do verify the above statement and recommend his application for NOC.	I hereby accept the above Student
Sign & Stamp of the Relieving College Principal	Sign & Stamp of the Accepting College Principal
Migration Fee RS. 8000/- has been paid vide Receipt/Bank Draft no _____ Dated _____ Bank _____	
Student Registration Number _____	



SHAHEED ZULFIQAR ALI BHUTTO MEDICAL UNIVERSITY

Rules & Regulations for Migration of DPT/AHS/Generic BSN

1. Migration of students will be allowed only from affiliated/ Constituent Institutions of HEC recognized Universities.
2. Migration of students will be allowed only from Institutions/colleges recognized by their relevant Regulatory Bodies i.e. PNC, etc.
3. No migration shall be allowed within SZABMU constituent colleges and its affiliated colleges/institutions.
4. The migration shall be allowed only once from/to SZABMU.
5. A migration will be allowed only if that does not result in any increase in the number of seats sanctioned in the Institution/College for that session.
6. Mutual Migration of students shall not be allowed.
7. No migration shall be allowed from a private Institution/college to a public Institution/college or vice-versa.
8. An application for migration will be submitted by the student him/herself, and not through nominee or relative of the student.
9. Migration application will only be entertained on the prescribed application form available at szabmu.edu.pk
10. Migration Committee constituted by the Academic Council shall consider all migration cases on merit.
11. All prerequisite documents, duly attested by Principal must be submitted along with the prescribed Migration Application Form.
12. No Objection Certificate (NOC) must be submitted from the Relieving Institute/ Parent University.
13. No Objection Certificate (NOC) must be submitted from the Accepting Institute/ College.
14. Payment of Prescribed Migration Fee (Rs 8,000/- non-refundable) in form of Bank Draft in favour of SZABMU will be paid at the time of submission of migration application form.



SHAHEED ZULFIQAR ALI BHUTTO MEDICAL UNIVERSITY

15. Intra-city migration from different universities/ institutes will not be encouraged, however; maybe allowed on case to case basis after personal hearing.
16. No student shall be admitted to First semester by migration. In terms of semesters, migration is only permissible into the 2nd, 3rd, 4th & 5th semester 3 weeks before mid term exams.
17. No student shall be admitted to First Year by migration. In terms of annual system of examination, migration is only permissible into the 2nd and 3rd year before mid exams.
18. A migrated student is required to complete at least 50% of curriculum required for award of the degree at SZABMU, in order to be eligible for SZABMU's degree.
19. The applicant must have passed
 - a) Intermediate (Pre-Medical) with at least 60% marks for DPT
 - b) Intermediate (Pre-Medical) with at least 50% marks for Generic BSN (04 years)
 - c) Intermediate (Pre- Medical)/equivalent with at least 50% for AHS.
20. The applicant shall submit the copies of all previous transcripts, duly verified by the Registrar/Principal of the college of the institution where he/she was previously enrolled.
21. The applicant shall have minimum CGPA of 2.5 out of 4.0.
22. Depending upon the similarity and equivalence of the courses, Credit Hours of only those courses shall be transferred in which at least 65% marks have been obtained or grade is not less than C.
23. In case a disparity exists between Syllabus of the two Universities, Equivalence will be determined by SZABMU.
24. If allowed migration, the student shall have to cover the entire deficient course(s) (if any) within the stipulated time for the completion of a particular degree.



SHAHEED ZULFIQAR ALI BHUTTO **MEDICAL UNIVERSITY**

25. The migration will be purely on merit based. Merit will be calculated on the basis of CGPA among candidates who otherwise eligible for migration in case of more candidates and less available seats.
26. In case, wherein the Scheme of Studies varies in parent Institution/University and Accepting Institution/ University, the case will be decided on case to case basis (exemption maybe granted or student might be asked to undergo additional training/teaching or assessments during the academic year).
27. Those cases not covered in the Migration rules of the SZABMU will be referred to the Vice Chancellor, SZABMU for decision.



SHAHEED ZULFIQAR ALI BHUTTO MEDICAL UNIVERSITY

List of Mandatory Requirements for Migration

1. Duly completed Request Form for Migration of Undergraduate Student by student along with valid reason for migration, addressed to Registrar, SZABMU.
2. Official transcript of semesters/annual studied at Parent University.
3. Photo copy of mark sheets of Matric and F.Sc./equivalent examinations (equivalence certificates from IBCC, Pakistan in case of O/A level/ equivalent exams).
4. Detailed course outlines of courses already studied.
5. Detailed Transcript/academic record in case of Inter-University migration.
6. No Objection Certificate (NOC) from Head of relieving College and University
7. No Objection Certificate (NOC) from Head of receiving College
8. No Objection Certificate (NOC)/ Migration Certificate from parent University in case of Inter-University migration.
9. Payment of Prescribed Migration Fee Rs. 8000/- (Bank Draft)
10. Entry Test Results (SZABMU) / (Parent Institution)

Standard Operating Procedures (SOPs) for Migration of Students

1. Student will submit a completed Migration Application Form, with NOCs and attested copies of requisite documents, and Fee Receipt to the Registrar, SZABMU
2. Migration Committee will process the application on merit, in the light of SZABMU approved Rules and Regulations.
3. If the Committee considers the case valid and complete, Migration will be accorded, otherwise declined.
4. Cases outside the rules and regulations of SZABMU will be referred to the Vice Chancellor for Decision.
5. The process should be completed within the first two months of the Academic Session.