

FEEDBACK PROFORMA DETAILS

These forms are to be completed by the respective stakeholders to provide feedback on the course, teaching effectiveness, and learning experience for quality assurance purposes. The feedback will be categorized into the following responses:

- **SA: Strongly Agree (Highest positive response)**
- **A: Agree**
- **N: Neutral or Neither Agree nor Disagree**
- **D: Disagree**
- **SD: Strongly Disagree (Highest negative response)**

RESEARCH STUDENT PROGRESS REPORT PROFORMA

This form is to be completed by the student to provide feedback on supervisory support, guidance, and mentorship for quality assurance and continuous improvement.

Section A: Student & Programme Information

(For programme quality evaluation purposes only)

- **Student Name:** _____
- **Registration No.:** _____
- **Programme:** _____
- **Level (Semester/Year):** _____
- **Date of Admission:** _____
- **Mode:** Full-time Part-time
- **Review Period:** 6-Monthly Annual

Section B: Academic & Research Milestones

Milestone	Date Completed
Coursework Completion	_____
CGPA Obtained	
Synopsis Approval / Defense	_____
Comprehensive Exam (PhD only)	
Research Initiation:	
Data Collection Started	_____
Expected Submission Date	

Section C: Research Progress Assessment

1. Research Progress Since Last Review (brief narrative):

2. Publications / Presentations / Conferences (if any):

3. Progress is on track according to the approved timeline:

Yes Partially No

If No, Reason:

Section D: Supervision, Mentorship & Academic Support

Statement	SA	A	N	D	SD
Supervisor guidance is timely and constructive	<input type="checkbox"/>				
Supervisory meetings are held regularly	<input type="checkbox"/>				
Feedback supports improvement in research quality	<input type="checkbox"/>				
Mentorship supports academic and professional growth	<input type="checkbox"/>				

Student comments on supervision (if any):

Section E: Research Facilities & Resources

Statement	SA	A	N	D	SD
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Access to laboratories/equipment is adequate	<input type="checkbox"/>				
Research materials and consumables are sufficient	<input type="checkbox"/>				
IT, software & databases support research needs	<input type="checkbox"/>				
Safety SOPs and ethical approvals are in place	<input type="checkbox"/>				

Section F: Research Skills, Ethics & Innovation

Statement	SA	A	N	D	SD
Student demonstrates adequate research methodology skills	<input type="checkbox"/>				
Data analysis skills are appropriate to the programme level	<input type="checkbox"/>				
Research ethics and academic integrity are maintained	<input type="checkbox"/>				
Innovation/original contribution is evident	<input type="checkbox"/>				

Section F.2: Research Culture & Capacity Building

Statement	SA	A	N	D	SD
Research culture is promoted within the department	<input type="checkbox"/>				
The student is encouraged to publish research findings	<input type="checkbox"/>				
Training/workshops to enhance research capacity	<input type="checkbox"/>				
Interdisciplinary or collaborative research is supported	<input type="checkbox"/>				

Section G: Institutional Policies & Process Control

Statement	SA	A	N	D	SD
Research policies and timelines are clear	<input type="checkbox"/>				
Plagiarism policies are enforced	<input type="checkbox"/>				
Progress evaluation procedures are transparent	<input type="checkbox"/>				
Grievance redressal mechanisms are effective	<input type="checkbox"/>				

Section H: Overall Progress Evaluation

Overall Progress Status:

Satisfactory Marginal Unsatisfactory

Progress relative to HEC timelines:

On track Delayed (Justification required)

If delayed, the reason:

Section I: Forward Plan & CQI Actions

Student plan for next 6 months:

Identified gaps/risks:

Proposed corrective action:

Section J: Verification:

Supervisor:

Head of Department: