# Course File

**College/Institution: Department:**

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| **Sr** | **Documents** | **Yes** | **No** |
| 1. | Course Code and Title |  |  |
| 2. | Description of course/ learning outcomes |  |  |
| 3. | Course Syllabus |  |  |
| 4. | Dates of mid-semester examination |  |  |
| 5. | Grading Policy: Mid-semester examination and final examination |  |  |
| 6. | Copy of question papers for mid semester examination |  |  |
| 7. | Copy of question papers for final/ semester end examination |  |  |
| 8. | Data on the grades obtained by students |  |  |
| 9. | Difficulties/problems faced by the teacher and students during course. |  |  |

Name of Course Instructor:

Signature: Date: