



# SHAHEED ZULFIQAR ALI BHUTTO MEDICAL UNIVERSITY , ISLAMABAD

F.33.1/SZABMU/2023/TENDER-NO. 33

Dated: 11.10.2023

## TENDER NOTICE

Shaheed Zulfiqar Ali Bhutto Medical University (SZABMU) Islamabad invites **SINGLE STAGE TWO ENVELOPE BID** under PPRA Rules 2004 from well reputed firms registered with Income Tax and Sales Tax Departments and who are on Active Tax Payer List (ATL) of Federal Board of Revenue for supply of following:

S #	ITEM NAME	QTY
01	OPTICAL MARK RECOGNITION (OMR) WITH SOFTWARE FOR OPTICAL MARK RECOGNITION (OMR)	01

Bidding documents containing detailed specifications & terms and conditions etc. are available at Purchase Office, SZABMU. Interested/eligible suppliers are requested to submit their sealed bids containing the following:

1. Name of Business, Registered office, NTN, GST number and Experience.
2. Price should be in PKR.
3. Rates are to be quoted inclusive of all taxes.
4. 2% earnest money in shape of Pay Order/CDR in favor of Shaheed Zulfiqar Ali Bhutto Medical University will be submitted with the financial bid.
5. Tender Documents can be received against the payment of **Rs. 1,000/- in shape of Pay Order** in favor of Shaheed Zulfiqar Ali Bhutto Medical University from Purchase Office, 5th Floor, School of Dentistry, Shaheed Zulfiqar Ali Bhutto Medical University, Ravi Road, G-8/3, Islamabad.
6. Bids can be submitted till **08.11.2023 at 11:00 AM** and Technical Bids will be opened on the same day at 11:30AM
7. This notice is also available at [www.ppra.org.pk](http://www.ppra.org.pk) & [www.szabmu.edu.pk](http://www.szabmu.edu.pk)

**(PURCHASE OFFICER)**

5th Floor, School of Dentistry, Shaheed Zulfiqar Ali Bhutto Medical University, G-8/3, Islamabad, Tel: 051-9107504



# SHAHEED ZULFIQAR ALI BHUTTO MEDICAL UNIVERSITY

F-33.2/SZABMU/2023-TENDER-NO. 33

Dated: 11.10.2023

## **PROCUREMENT OF OMR END TO END SOLUTION(SCANNER) & SOFTWARE FOR EXAMINATION DEPARTMENT SHAHEED ZULFIQAR ALI BHUTTO MEDICAL UNIVERSITY, ISLAMABAD**

**SZABMU invites bids for supply of the items attached with these terms and conditions: -  
(SINGLE STAGE TWO ENVELOPE BIDDING)**

- Technical Offer: It shall contain all relevant specifications along with essential literature / brochure in duplicate in a separate envelope and clearly marked "**Technical Offer without Prices**", tender number and date of opening.
- Financial Proposal filled and dully signed in a separate sealed envelope clearly marked on the face "**Financial Proposal with Prices**", tender number.

**01.** Sealed tenders/Bids are invited from firms/suppliers/authorized agents of repute, registered with Sales Tax department and having NTN.

**02.** The bids under single envelope are required to be delivered at Purchase Office, 5<sup>th</sup> Floor, School of Dentistry, Shaheed Zulfiqar Ali Bhutto Medical University, Ravi Road, Sector G-8/3, Islamabad latest by **11:00AM** on **08.11.2023**. Tenders will be opened on same date at **11:30AM** in the presence of bidders who desire to attend. The quotations received late (after opening the tender) will not be considered. Cutting/over writing is not allowed.

**03.** Sealed tenders addressed to the Purchase Officer, 5<sup>th</sup> Floor, School of Dentistry, Shaheed Zulfiqar Ali Bhutto Medical University, Ravi Road, Sector G-8/3, Islamabad may be dropped in the tender box or mailed through courier, registered post; but it must be ensured that the same reaches our office well in time as late offers will not be considered. The envelopes should be marked clearly with the following information.

**04. RATES:** The bidder should quote their rates for: -

- DDP/Free Delivery SZABMU inclusive of all Govt. taxes. Details of such taxes to be provided.
- The bidder should indicate their NTN No. & Sales Tax registration number.
- Items must be quoted as per user requirements. Before submitting any offer, bidder must consult the concerned user regarding any query/specifications. No change in the offer will be accepted later on.
- Offer shall be made as per our demanded specs or equivalent.

**05. BID SECURITY:** Technical offer must be accompanying with **02%** of total bid value in the form of pay order/call deposit/Demand draft in favor of Shaheed Zulfiqar Ali Bhutto Medical University, Islamabad. No offer will be entertained without bid security. The Bid Security will finally be adjusted/refunded on completion of the contract. At any stage if the purchaser feels that the bidder has provided wrong information, the bid security will be forfeited.

**06. DELIVERY:** Items may be delivered within 30 days after issuance of Purchase Order. Delivery of the ordered items at the Shaheed Zulfiqar Ali Bhutto Medical University, Islamabad premises will be the Supplier's responsibility. Receipt of incomplete supplies or delay in services will render the supply order liable to be levied with liquidated damages and 0.25 % of the amount will be deducted from the number of days.

**07. INSPECTION:** The inspection shall be carried out at SZABMU by SZABMU technical committee and the inspection report (findings) will be binding on you.

**08. TAXES:**

- GST/CED will be paid by the **PURCHASER** to the **SUPPLIER'S** on production of a separately numbered 'Tax Invoice' showing the amount of sales tax and other details under section 23 of Sales Tax Act-1990.
- Income tax will be deducted as per rule.
- Any change in taxes/duties levied by Govt. after opening of bids will be on account of bidder. No change in offer will be accepted later on.

**09. QUANTITY:** SZABMU may increase or decrease the number of quantity

**10. PAYMENT:** All payments will be made through crossed cheque in favor of the **SUPPLIER** in Pak Rupees. The payment mode will be "100 % Payment after Delivery" after satisfactory performance in every aspect and inspection.

**11. LATE OFFERS:** The quotations received late (after opening the tender) will not be considered. Cutting/ over writing is not allowed.

**12.** SZABMU reserves the right to increase/decrease the quantity as per requirements.

**13.** Bids will be evaluated in a manner that the items will bring "value for money" to the organization. Offers with lower specifications than demanded specs will be liable for rejection.

**14.** Conditional bids may be liable for rejection.

**15. A "Certificate" that firm has never been black listed which will be submitted on stamp paper of valuing Rs20/- with technical bid.**

**16. FAILURE & TERMINATION:** In case the supplier / contractor failed to deliver the stores within specified delivery period, SZABMU shall have the following options: -

- To recover liquidated damages @ 2% of total purchase order value per month or part thereof will be imposed.
- The maximum limit of liquidated damages will not exceed 10% of contract value. Such damages shall be recovered from the bills. Earnest money and or by withholding any amount due to be paid against this or any other purchase order.
- To purchase from elsewhere, without notice to you but at your risk and cost, the stores not delivered within





# **SHAHEED ZULFIQAR ALI BHUTTO MEDICAL UNIVERSITY**

the stipulated period and to recover excess value so paid by us from your bills or from your security and or to cancel the contract at your risk and cost.

- 17. BLACKLISTING:** If the bidder/supplier offered wrong/fake information in bid or failed to execute order as per laid down terms and conditions in the tender/order or the performance is not satisfactory or are found to be indulging in corrupt or fraudulent practices, the action of blacklisting of firm/supplier/contractor will be taken as per PPRA rule 19. In case of any dispute, the case will be referred to the Vice Chancellor (SZABMU), whose decision will be final.
- 18.** SZABMU reserves the rights to accept or reject any or all tenders as a whole or in part as per PPRA Rule 33 (1). The decision in this regard will be firm, final and binding on all bidders.
- 19. PERFORMANCE BOND:** SZABMU may ask to provide Performance Bank Guarantee equivalent to **5%** of total order value. The Performance Bond shall be valid till the Guarantee/Warranty period of particular supply. Minimum One Year Warranty/Guarantee free of cost service after sales is mandatory.
- 20.** Any deviation from requisite specification will lead for Zero marks, 100 % compliance with above specs is mandatory
- 21.** The Goods/Service provider should have a registered office in Pakistan.
- 22.** The Good/Service provider must be an authorized distributor/reseller, letter from Original Equipment Manufacturer (OEM) is required.
- 23.** Letter from Distributor to participate in this tender must be attached.
- 24.** Minimum Five (03) years working experience in the relevant business is required
- 25.** The bidder(s) who will be awarded purchase/work order is liable to provide free of cost after sales services as well as training to SZABMU staff as and whenever required by SZABMU during guarantee/warrantee period.

**PURCHASE OFFICER**  
SZABMU

Components/ Features	Description
<b>Throughput Speeds (Color)</b>	120 PPM / 240 IPM @300 DPI Color
<b>Imaging Technology</b>	Single RGB LED Illumination CIS (CMOS); Grayscale output bit depth is 256 levels (8-bit); color output bit depth is 24 bits (8 x 3); color capture bit depth is 48 bits (16 x 3).
<b>Paper Thickness and Weight</b>	Minimum 34 For Thin Documents like Bank Deposit slips & Maximum 433 g/m <sup>2</sup> For Thick documents like Hard Card educational certificate (7.2-160 lb. cover stock) Hard card thickness up to 1.24 mm
<b>Paper path</b>	Documents can exit into the front output tray, or at the rear of the scanner if the straight-through paper path option is manually selected
<b>Daily duty Cycle</b>	59,000 Sheets or higher
<b>Perfect Page Image Enhancement Software</b>	Barcode Reading , Add or remove border, Autocrop, Automatic color detection,
<b>Document Feeding Capacity</b>	250-300 sheets of 80g/m <sup>2</sup>
<b>Connectivity</b>	USB 3.2 Gen 1x1 or ETHERNET
<b>File Format Outputs</b>	Single and multi-page TIFF, JPEG, RTF, BMP, PDF, searchable PDF, TXT, PNG, CSV, Word and Excel.
<b>Brands</b>	USA, Japan, & Europe only
<b>Warranty</b>	One Year with parts
<b>MAL Letter</b>	Bidder should provide MAL Letter
	<p>OMR Software Specs for Recruitment Tests.</p> <p>Software should be able to read OMR bubbles, Barcode, QR Code and OCR.</p> <p>ICR feature should be compatible with software for the future use.</p> <p>Software should have ability to auto save candidate sheets or specific area from sheet images with their unique ID.</p> <p>Software should support unlimited test versions for a single test. (No need to sort out versions of a paper).</p> <p>Software should maintain password protected back end data log.</p> <p>Software should have feature of password protected data lock facility.</p> <p>Should generate results like Nos of Correct Answers, Nos of Incorrect answers, Nos of skipped questions, Multiple answers, Grades, Percentage, Percentile, Total score, Subjective score, Hardest and Easiest Question, Item Analysis, Histogram.</p> <p>Software should support proper fillings, partial filling, tick or cross.</p> <p>No need of special OMR sheets. Software should be able to read OMR sheet which will be designed by any designing software like Corel, Photoshop, MS word etc.</p> <p>Should read pencil and Ink filling.</p> <p>Software should be able to process sheets in real time processing (Processing during scanning) or later processing.</p> <p>Negative marking, grace marking and skipping a question from the test feature should be available in the software.</p> <p>Software must support the entire standard database including SQL and Oracle.</p> <p>There must be no limit of form processing in the software. It should be unlimited.</p> <p>Software should support all document scanners; avoid purchasing traditional expensive OMR scanner.</p> <p>Software must be updateable and upgradeable.</p> <p>Software should generate post analysis reports like item analysis, histogram, discrimination, Difficulty Index, cronebachalfa, standard deviation etc.</p> <p>Unlimited multiple test versions and subject wise scoring must be done in one go.</p> <p>Software must have a customizable optimization performance feature for fast processing.</p>

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	<p>Software should be able to generate grading and survey reports. While extracting data from sheets, software must show image of each and every sheet in the bottom of data for validation.</p>
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