



SHAHEED ZULFIQAR ALI BHUTTO MEDICAL UNIVERSITY

Request Form for NOC for Migration of Undergraduate Student (MBBS/BDS)

The Registrar,
Shaheed Zulfiqar Ali Bhutto Medical University,
Islamabad.

I am an undergraduate student and my particulars are as under:

Name with Father's Name	PMC Student Registration No	F.Sc Pre-medical Marks / IBCC Equivalence	Present Address

Details of Professional Study

Year	Name of College	Period (from --- to ---)	University
1 st Year			
2 nd Year			
3 rd Year			
4 th Year			
5 th Year			

Copies of Matric, FSc/IBCC Equivalence Certificate, PMC Student Registration Certificate, and all Professional Results duly attested by the Principal are enclosed.

Kindly allow me to migrate

From _____ to _____

Reason being _____

Name _____ Signature _____

Mobile: _____ Email: _____ Date: _____

I do verify the above statement and recommend his application for NOC.	I hereby accept the above Student
Sign & Stamp of the Relieving College Principal	Sign & Stamp of the Accepting College Principal
Migration Fee RS. 8000/- has been paid vide Receipt/Bank Draft no _____	
Dated _____ Bank _____	
Student Registration Number _____	

DETAILED TRANSCRIPT OF STUDENT REQUESTING MIGRATION

Name: _____

Father's Name: _____

Name of College: _____

Name of University: _____

Date of Admission: _____

Last Exam Passed: _____

Is the Institution following the PMC prescribed

Curriculum and Scheme of Examinations

(Yes/No)*

**Provide certified copy of University Curriculum with migration request.*

First Year (Title of Examination)					
S No.	Subjects/Blocks	Credit/Study Hours Allocated	Credit/Study Hours Attended	Marks/Result	Number of Attempts

Second Year (Title of Examination)					
S No.	Subjects/Blocks	Credit/Study Hours Allocated	Credit/Study Hours Attended	Marks/Result	Number of Attempts

Third Year (Title of Examination)					
S No.	Subjects/Blocks	Credit/Study Hours Allocated	Credit/Study Hours Attended	Marks/Result	Number of Attempts

Fourth Year (Title of Examination)					
S No.	Subjects/Blocks	Credit/Study Hours Allocated	Credit/Study Hours Attended	Marks/Result	Number of Attempts

Certified by Head of Institution.



SHAHEED ZULFIQAR ALI BHUTTO **MEDICAL UNIVERSITY**

Rules & Regulations/ Policy for Migration of MBBS/BDS Students

Migration from one Public / Private Sector Medical / Dental College to another in Shaheed Zulfiqar Ali Bhutto Medical University will be governed by the following rules & regulations.

1. An application for migration will be submitted by the student him/herself, and not through nominee or relative of the student.
2. Migration Committee constituted by the Academic Council shall consider all cases on merit.
3. All prerequisite documents, duly attested by Principal must be submitted along with the Request Form for Migration (MBBS/BDS).
4. No Objection Certificate (NOC) must be submitted from the Relieving Institute/ Parent University.
5. No Objection Certificate (NOC) must be submitted from the Accepting Institute/ Parent University.
6. Payment of Prescribed Migration Fee (Rs 8,000/- non-refundable) in form of Bank Draft in favour of SZABMU.
7. Migration will only be allowed after passing MBBS (2nd Year) Second Professional Examination and BDS (1st Year) First Professional Examination.
8. Migration will be allowed only
 - a. Between institutions recognized by the Regulatory Body i.e. PMC.
 - b. Between Constituent/ Affiliate Institutions of HEC recognized Universities.
 - c. If the reason submitted is considered valid by the Migration Committee.
 - d. From Institution of higher merit to lower merit (private institutions).
9. Migration Request of undergraduate MBBS/BDS student will not be accepted if
 - a. Admission was granted in violation of the respective admission criteria, or on reserved seats.
 - b. Migration is requested from private to public institution or vice-versa.
 - c. The receiving institution is exceeding the sanctioned strength of the session class.
 - d. A student applies before passing all subjects of MBBS (2nd Year) Second Professional Examination or BDS (1st Year) First Professional Examination.
 - e. Student is in the last year of the study (5th year MBBS / 4th year BDS)
 - f. Mutual Migration is requested.
10. In case, wherein the Scheme of Studies varies in parent Institution/University and Accepting Institution/ University, the case will be decided on case to case basis (exemption maybe granted or student might be asked to undergo additional training/teaching or assessments during the academic year).
11. Intra-city migration from Private Medical/Dental Colleges will not be encouraged, however; maybe allowed on case to case basis after personal hearing.
12. Those cases not covered in the Migration rules of the SZABMU will be referred to the Vice Chancellor, SZABMU for decision.



SHAHEED ZULFIQAR ALI BHUTTO **MEDICAL UNIVERSITY**

List of Mandatory Requirements for Migration (MBBS/BDS)

1. Duly completed Request Form for Migration of Undergraduate Student (MBBS/BDS) by student along with valid reason for migration, addressed to Registrar, SZABMU.
2. Payment of Prescribed Migration Fees (Bank Draft)
3. PMC valid student Registration Number
4. No Objection Certificate (NOC) from Head of relieving College/ University
5. No Objection Certificate (NOC) from Head of receiving College/ University
6. No Objection Certificate (NOC)/ Migration Certificate from parent University in case of Inter-University migration.
7. Detailed Transcript/academic record in case of Inter-University migration on the prescribed format.

Standard Operating Procedures (SOPs) for Migration of MBBS/BDS Students

1. Student will submit a complete Request Form for Migration of Undergraduate Student (MBBS/BDS), with NOCs and attested copies of requisite documents, and Fee Receipt to the Registrar, SZABMU
2. Migration Committee will process the application on merit, in the light of SZABMU approved Rules and Regulations.
3. If the Committee considers the case valid and complete, Migration will be accorded, otherwise declined.
4. Cases outside the rules and regulations of SZABMU will be referred to the Vice Chancellor for Decision.
5. The process should be completed within the first three months of the Academic Session.
6. In case, the migration is allowed, the student information will be shared with the PMC.